

## **Evaluation of United Nations Research Institute for Social Development UNRISD (2008-2013)**

### **Participant Information Sheet**

This sheet provides information for participants invited to take part in the research project 'Evaluation of United Nations Research Institute for Social Development UNRISD (2008-2013)'. The evaluation is being conducted by a team led by Policy Studies Institute in London and is being funded by the UK Department for International Development (DFID). The evaluation is being run from July 2013 to March 2014.

#### **Project objectives**

The purpose of the evaluation is to assess UNRISD's performance during the period of April 2008 – March 2013. The specific focus of this evaluation is to provide a rigorous and independent assessment of the quality and relevance of UNRISD research and research uptake; outcomes and impacts of UNRISD research including influence on the policies and programmes of the United Nations (UN) secretariat and other funds and programmes; value for money and organisational management; and to identify lessons and implications for UNRISD as it moves forward.

#### **Project methods**

Research methods in the project include:

- telephone interviews;
- a short online survey of key UNRISD stakeholders; and
- a bibliometric analysis.

#### **What are the possible risks and disadvantages of being involved?**

Risk associated with the project are very low. Participant confidentiality will be maintained through good research practice including secure storage of interview data, use of participant codes rather than names on transcripts and not sharing data beyond the research team. Policy Studies Institute complies with the ISO 27001 standard for information security management systems, and is a site-checked approved data handler for the UK Department for Work and Pensions, and other UK government departments.

#### **What are the possible benefits of taking part?**

Project findings will be reported to DFID and UNRISD, allowing them to respond to the stakeholder comments raised in the evaluation, and to identify ways in which UNRISD might better serve its stakeholders in the future.

#### **Obligation to take part**

You are under no obligation to take part in the research. If you do participate you can withdraw at any point or choose not to answer particular questions in the interview without giving a reason and with no adverse consequences if you do so.

**Confidentiality and what will happen to the information we collect from you?**

All the information you give will be treated confidentially by the project team and saved on secure servers. Telephone interviews will be audio-recorded and transcribed and then analysed by the project team. The interview recordings, transcriptions, and raw survey data will not be shared with DFID or UNRISD or anyone else outside the project team.

Anonymised findings from the research will be reported in the final project reports to DFID which will be put in the public domain. With permission, telephone interviewees' names and affiliations will be included separately in a list of participants in the research in the final report. Interview data will be destroyed two years after completion of the project. Anonymised findings may also be reported in subsequent outputs, such as journal articles or conference presentations, that may be produced by the project team.

**Contact details**

If you have a complaint, concern or question about the conduct of the research, please contact the evaluation team by email at [psi-research@psi.org.uk](mailto:psi-research@psi.org.uk) or by telephone at +44 (0)20 7911 7500.

**The Research Team**

The evaluation is being conducted by a team led by Policy Studies Institute in London. The project team comprises: Ben Shaw<sup>1</sup> (Project leader), Martha Bicket<sup>1</sup>, Bridget Elliott<sup>1</sup>, Annette Boaz<sup>2</sup>, Alison O'Shea<sup>2</sup>, and Halina Ward<sup>3</sup>.

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**Research Funder**

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